

Board of Trustees
Meeting Minutes ~ Special Meeting
Tuesday April 4, 2023 – 5:30pm
Collegiate Charter School of Lowell
1857 Middlesex St, Lowell, MA 01851

I. **Call to Order** – President Walter McGrail called the meeting of the Collegiate Charter School of Lowell Board of Trustees at 5:31pm on April 4, 2023, at the school (1857 Middlesex St. Lowell, MA 01851) and on Microsoft.

II. **Roll Call** – Pamela Rondon conducted a roll call.

- a. President Walter McGrail – Present
- b. Vice President Kathleen McCarthy – Present
- c. Treasurer Alan Miller – Present
- d. Secretary Erika Souza – Absent
- e. Board Member Pravin Patel – Present
- f. Board Member Brian Chapman – Present
- g. Board Member Sathya Pholy – Absent

Guests: **In Person:** Adam Bakr, Carl Nystrom **Remote:** Meeting on Microsoft Teams.

III. **Approval of the Agenda as presented** – April 4, 2023

Motion to approve the April 4, 2023 meeting agenda was called by B. Chapman. Seconded by K McCarty. **Yes = 5 No = 0. Motion approved.**

Roll Call – Pamela Rondon conducted a roll call for approval of agenda.

- a. President Walter McGrail – Yes
- b. Vice President Kathleen McCarthy – Yes
- c. Treasurer Alan Miller – Yes
- d. Secretary Erika Souza – Absent
- e. Board Member Pravin Patel – Yes
- f. Board Member Brian Chapman – Yes
- g. Board Member Sathya Pholy – Absent

IV. **New Business**

School Management- To consider contracting with a qualified education service provider or to provide for internal management by employees for day-to-day operations of the Charter School; potential vote regarding the same.

Motion to approve to provide for internal management by employees for day-to-day operations of the Charter School was called by B. Chapman. Seconded by A Miller **Yes = 5 No = 0. Motion approved.**

Roll Call – Pamela Rondon conducted a roll call of vote for approval of motion.

- a. President Walter McGrail – Yes
- b. Vice President Kathleen McCarthy – Yes
- c. Treasurer Alan Miller – Yes
- d. Secretary Erika Souza – Absent

- e. Board Member Pravin Patel – Yes
- f. Board Member Brian Chapman – Yes
- g. Board Member Sathya Pholy – Absent

V. Adjournment – Kathleen McCarthy motioned to adjourn the open meeting at 5:50pm. Seconded by Alan Miller. **Yes=5 No=0. Motion approved.**

Minutes prepared by: Pamela Rondon