

Board of Trustees
Meeting Minutes ~ Special Meeting
Thursday, February 23, 2023 – 4:15p.m.
 Collegiate Charter School of Lowell
 1857 Middlesex St, Lowell, MA 01851

This Meeting Is Being Held Remotely In Accordance With The Governor Of Massachusetts' March 12, 2020 Order Suspending Certain Provisions Of The Open Meeting Law G.L. C. 30A, Section 20

I. Call to Order – President Walter McGrail called the special meeting of the Collegiate Charter School of Lowell Board of Trustees to order at 4:35 pm on Thursday, February 23 2023, remotely via Microsoft Teams.

- II. Roll Call** –
- a. President Walter McGrail - Present
 - b. Vice President Kathleen McCarthy - Present
 - c. Treasurer Alan Miller - Present
 - d. Secretary Erika Souza - Present
 - e. Board Member Pravin Patel - Present
 - f. Board Member Brian Chapman - Present
 - g. Board Member Sathya Pholy - Present

III. Approval of Agenda – February 23, 2023
 Board Chair moved directly to New Business. No vote taken to approve agenda.

- IV. New Business**
- a. Out of Budget Expenses – Vote
 - b. Vote on SEM, LLC’s recommendation to terminate the School Director

Board Chair called for the meeting to begin with **IV. New Business** point **b. Vote on SEM, LLC’s recommendation to terminate the School Director**. Chair announced comments will not be entertained and the board will go direct to vote.

K. McCarthy made a motion to recommend the termination of the School Director. Seconded by E. Souza.

Roll Call Vote	YES	NO
Walter McGrail		X
Kathleen McCarthy		X
Alan Miller		X
Erika Souza	X	
Pravin Patel	X	
Brian Chapman		X
Sathya Pholy	X	

The motion did not pass.

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B. Chapman made a motion to add an item to the agenda. Seconded by K. McCarthy.

Roll Call Vote	YES	NO
Walter McGrail	X	
Kathleen McCarthy	X	
Alan Miller (no vote taken– temp. audio issue)		
Erika Souza	X	
Pravin Patel	X	
Brian Chapman	X	
Sathya Pholy	X	

Motion approved.

B. Chapman made a motion to suspend the administrative leave for the School Director and he be reinstated as of start of business Monday morning. Seconded by K. McCarthy.

Roll Call Vote	YES	NO
Walter McGrail	X	
Kathleen McCarthy	X	
Alan Miller	X	
Erika Souza		X
Pravin Patel	X	
Brian Chapman	X	
Sathya Pholy		X

Motion approved.

Board Chair called for the discussion of item **a. Out of Budget Expenses – Vote**

Finance Committee previously met on February 15 and discussed making a recommendation to the full board regarding new starting salaries. Board Chair understood SABIS would be presenting the information. The committee was not prepared to present to board. The item was not discussed and was tabled until the next board meeting.

V. Adjournment

B. Chapman made a motion to adjourn the meeting at 4:51pm. Seconded by E. Souza.

Roll Call Vote	YES	NO
Walter McGrail	X	
Kathleen McCarthy	X	
Alan Miller	X	
Erika Souza	X	
Pravin Patel	X	

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Brian Chapman	X	
Sathya Pholy	X	

Meeting adjourned at 4:51pm.

No Meeting Documents.

Minutes prepared by Vanessa Pileggi.

Respectfully Submitted,

Erika Souza,

Secretary Collegiate Charter School of Lowell Board of Trustees