

**Board of Trustees**  
**Meeting Minutes ~ Regular Zoom Meeting**  
*Tuesday, November 17th 2020 – 6:00 p.m.*  
Collegiate Charter School of Lowell  
1857 Middlesex St, Lowell, MA 01851

I. **Call to order** – President Walter McGrail at 6:05 PM

President Walter McGrail called to order the November meeting of the Collegiate Charter School of Lowell Board of Trustees at 6:05pm on Tuesday November 17th , 2020 on Google Meets.

II. **Roll Call** – Kaleigh Brothers conducted a roll call

- a. President Walter McGrail- Present
- b. Vice President Kathleen McCarthy- Present
- c. Treasurer Alan Miller- Present
- d. Secretary Erika Souza- Present
- e. Board Member Pravin Patel- Present
- f. Board Member Brian Chapman- Present

VI. **School Mission:** Entire Board recited the mission

The mission of the Collegiate Charter School of Lowell is to provide an academically rigorous and successful world-class college preparatory public educational program that enables all students, regardless of their background, to achieve their full potential, to be prepared for success in college, equipped with the ability and desire for lifelong learning, and develop strong civic, ethical, and moral values in a safe, caring, and rigorous environment built on a school ethos that emphasizes high behavioral and academic expectations.

Recited by all

VII. **Approval of the Agenda as presented** – November 2020

Motion to approve the November agenda was called by E. Souza and seconded by B. Chapman Yes=5 No=0 Motion approved.

VIII. **Approval of Minutes** – October 2020

A motion to approve the October meeting minutes was called by E. Souza seconded by A. Miller  
Yes=5 No=0 Motion approved.

IX. **New Business**

N/A

X. **SLO Video by students**

The board was presented with a video created by the SLO. The students discussed the student life conference. Students who attended the conference discussed what they learned. The students discussed why they were excited to be in the SLO.

XI. **Committee Reports**

- a. Finance: Alan Miller, Pravin Patel – Monthly Budget Report, Miller and P. Patel reviewed the budgets reports. Motion to approve the finance report was made by A. Miller seconded by E. Souza. Yes=5 No=0. Motion approved.
- b. Governance: Kathleen McCarthy  
Discussed waiting until we could meet in person to introduce potential new board member.
- c. Outreach: Brian Chapman  
B. Chapman will be meeting with Dr. Hodgdon about zoom meeting trainings.
- d. High School Facilities: Walter McGrail  
The high school construction is moving along nicely. There has been a lot of progress. The first and third floor are mostly complete.

**XII. Director's Comments** – Dr. Laurie Hodgdon (Director CCSL); November **2020**  
Dr Laurie Hodgdon introduced the pillars of the school. We heard from Megan Gaudreau, Katie Reyes, Siobhan Quinlan, Christian Simard, Andy Diaz, Ashley Bailey and Laura De Almeida. All of the pillars discussed their job at the school and how they help students an the school community.

Dr. Laurie Hodgdon went over the enrollment rate for the school. There are currently 1019 students enrolled. Three students were lost due to moving away from Lowell. Attendance rate is at 96%.

Parent teacher meetings were held virtually this year. Over 400 parents met with teachers on Google Teams.

Students are taking exams on the SABIS platform. Students have been taking formal exams for three weeks. They are able to take practice assessments and retakes of assessments as well.

**XIII. Unfinished Business**

N/A

**XIV. Floor open to the Public- N/A**

**XV. Adjournment**

Motion to adjourn was made by B. Chapman Seconded by K. All in favor. Meeting Adjourned at 7:14.

**Minutes Submitted by: Kaleigh Brothers**