

**Board of Trustees**  
**Meeting Minutes ~ Regular Zoom Meeting**  
*Tuesday, January 19, 2021 – 6:00 p.m.*  
Collegiate Charter School of Lowell  
1857 Middlesex St, Lowell, MA 01851

I. **Call to order** – President Walter McGrail at 6:05 PM

President Walter McGrail called to order the January meeting of the Collegiate Charter School of Lowell Board of Trustees at 6:05pm on Tuesday January 19th , 2021 on Google Meets.

II. **Roll Call** – Kaleigh Brothers conducted a roll call

- a. President Walter McGrail- Present
- b. Vice President Kathleen McCarthy- Present
- c. Treasurer Alan Miller- Present
- d. Secretary Erika Souza- Present
- e. Board Member Pravin Patel- Present
- f. Board Member Brian Chapman- Present

VI. **School Mission:** Entire Board recited the mission

The mission of the Collegiate Charter School of Lowell is to provide an academically rigorous and successful world-class college preparatory public educational program that enables all students, regardless of their background, to achieve their full potential, to be prepared for success in college, equipped with the ability and desire for lifelong learning, and develop strong civic, ethical, and moral values in a safe, caring, and rigorous environment built on a school ethos that emphasizes high behavioral and academic expectations.

Recited by all

VII. **Approval of the Agenda as presented** – January 2021

Motion to approve the December agenda was called by B. Chapman and seconded by E. Souza.

Yes=5 No=0 Motion approved.

VIII. **Approval of Minutes** – December 2020

A motion to approve the December meeting minutes was called by E. Souza seconded by B. Chapman

Yes=5 No=0 Motion approved.

IX. **New Business**

a. **Review of report addressing questions to Matthew MacAvoy regarding return to in-person Learning dated 12/18/21**

DESI stated they want students to be in school. The board would like to have a meeting with the board of health to see if CCSL can get back to in person learning. Parents will be surveyed to see who would like to have their students back in school.

**b. Discussion: Budget changes/savings due to cancellation of winter athletics, role of athletic director during this time.**

A discussion took place about how staff was being paid such as; kitchen, athletics, and janitors. These staff members continue to work during these times and are being paid.

**X. SLO Video by students**

SLO update was presented by Jocelyn, Emily and Kaemon. These students discussed events that would be taking place such as; cahoot night, international fair and polar bear international. Students have also been working on a monthly news letter, yearbooks and a welcome night. There will be a wellness social group and morning announcements.

**XI. Committee Reports**

- a. Finance: Alan Miller, Pravin Patel – Monthly Budget Report, Miller and P. Patel reviewed the budgets reports. Motion to approve the finance report as presented was made by A. Miller seconded by B.Chapman. Yes=5 No=0. Motion approved.
- b. Governance: Kathleen McCarthy  
No update
- c. Outreach: Brian Chapman  
B. Chapman discussed CCSL creating a partnership with Lowell Five.
- d. High School Facilities: Walter McGrail  
February 28th 2021 should be the date of substation completion. The board members took a walk through of the new high school building.

**XII. Director's Comments – Dr. Laurie Hodgdon (Director CCSL); December 2020**

- a. **Acedemic Results Term 1 and Remote Learning**  
Dr. Lauri Hodgdon discussed the end of term data and exams. Laura De Almida presented a slide show of information about remote learning. There were examples of students work and what grades are working on. She also showed examples of what parents thought about the school.
- b. **Marketing and enrollment update**  
Dr. Laurie Hodgdon discussed the enrollment rate. There are currently 1,025 students enrolled in the school. There is a new marketing staff member and she will be working with Jim Campinini for the next six months. Right now she is focusing on increasing advertisement.
- c. **Reopening Plan Including latest from commissioner, DPH and LPS.**  
Dr. Lori Hodgdon discussed her thoughts on returning to school. She started off by stating that Lowell is still a red zone. By the date of March 1st the busses would be ready to transport students to school. Teachers will be able to get their COVID-19 vaccines between February and April. She will be sending out a survey for parents asking who will be returning to school, this will be for March 1st.
- d. **Update on CVS Flu Clinic and Covid Pool Testing**  
CVS canceled the Flu Clinic as the requirement for flu vaccines changed. Dr. Lauri Hodgdon filled out the forms to have Pool testing in the school.

**XIII. Unfinished Business**

N/A

**XIV. Floor open to the Public- N/A**

**XV. Adjournment**

Motion to adjourn was made by B. Chapman and seconded by K. McCarthy All in favor. Meeting Adjourned at 8:00.

**Minutes Submitted by:** Kaleigh Brothers