

Board of Trustees
Meeting Minutes ~ Regular Zoom Meeting
Tuesday, December 15 2020 – 6:00 p.m.
Collegiate Charter School of Lowell
1857 Middlesex St, Lowell, MA 01851

I. **Call to order** – President Walter McGrail at 6:03 PM

President Walter McGrail called to order the December meeting of the Collegiate Charter School of Lowell Board of Trustees at 6:05pm on Tuesday December 15th , 2020 on Google Meets.

II. **Roll Call** – Kaleigh Brothers conducted a roll call

- a. President Walter McGrail- Present
- b. Vice President Kathleen McCarthy- Present
- c. Treasurer Alan Miller- Present
- d. Secretary Erika Souza- Present
- e. Board Member Pravin Patel- Present
- f. Board Member Brian Chapman- Present

VI. **School Mission:** Entire Board recited the mission

The mission of the Collegiate Charter School of Lowell is to provide an academically rigorous and successful world-class college preparatory public educational program that enables all students, regardless of their background, to achieve their full potential, to be prepared for success in college, equipped with the ability and desire for lifelong learning, and develop strong civic, ethical, and moral values in a safe, caring, and rigorous environment built on a school ethos that emphasizes high behavioral and academic expectations.

Recited by all

VII. **Approval of the Agenda as presented** – December 2020

Motion to approve the December agenda was called by K. McCarthy and seconded by B. Chapman

Yes=5 No=0 Motion approved.

VIII. **Approval of Minutes** – November 2020

A motion to approve the November meeting minutes was called by E. Souza seconded by B. Chapman

Yes=5 No=0 Motion approved.

IX. **New Business**

a. Winter Athletics Proposal

A motion was made by B. Chapman and seconded by K. McCarthy to accept that CCSL all not participate in basketball due to it being a high risk sport for COVID-19 exposure.

X. **SLO Video by students**

There was no SLO video due to school finals.

XI. Committee Reports

- a. Finance: Alan Miller, Pravin Patel – Monthly Budget Report, Miller and P. Patel reviewed the budgets reports. Motion to approve the finance report was made by A. Miller seconded by E. Souza. Yes=5 No=0. Motion approved.
- b. Governance: Kathleen McCarthy
No update
- c. Outreach: Brian Chapman
B. Chapman will be forwarding information to Dr. Hodgdon about Lowell Film Series 2021.
- d. High School Facilities: Walter McGrail
The high school building process is moving along. They are waiting on a timeline for the second floor completion. A tour date was set for Monday December 21st for all board members to see the high school.
Hancock associates will be contacting the school about prices for the field.

XII. Director's Comments – Dr. Laurie Hodgdon (Director CCSL); December 2020

- a. **Commissioner's Update**
No schools are able to go back to in person learning at this time. The commissioner discussed that the MCAS tests will not be counting this school year.
- b. **Enrollment Report**
Dr. Laurie Hodgdon discussed the enrollment rate. There are currently 1,020 students enrolled in the school.
- c. **Marketing Update**
The new CCSL website will be launching at the end of December. Jim Camponini will be helping CCSL with outreach and will work with the marketing team one hour per week.
- d. **Academic Update**
Parents were able to have parent teacher conferences digitally with students teachers. Students have reached the end of term. Diagnostic tests have been given to students. Students scores will be released weekly. Parents are going to be more involved in term two.
- e. **Demonstration of online engagement tools with Lara De Almedia**
Lara De Almedia walked the board through a day of online learning for remote students. The board was shown a slide show. Teachers use; flip charts, split screens, white board, Kahoot, and forms for students learning.

XIII. Unfinished Business

N/A

XIV. Floor open to the Public- N/A

XV. Adjournment

Motion to adjourn was made by B. Chapman and seconded by K. McCarthy All in favor. Meeting Adjourned at 7:52.