

Board of Trustees
Meeting Minutes ~ Regular Meeting
Tuesday, September 18, 2018 – 6:00 p.m.
Collegiate Charter School of Lowell
1857 Middlesex St, Lowell, MA 01851

I. **Call to order** – Walter McGrail – President

President Walter McGrail called to order the September meeting of the Collegiate Charter School of Lowell Board of Trustees on Tuesday, September 18, 2018 in the school. (1857 Middlesex St. Lowell, MA 01851)

II. **Roll Call** –

Malinda Silva conducted a roll call

- a. President Walter McGrail- Present
- b. Vice President Kathleen McCarthy- Present
- c. Treasurer Alan Miller- Present
- d. Secretary Erika Souza- Present
- e. Board Member Raquel Bauman- Present
- f. Board Member Pravin Patel- Present
- g. Board Member Brian Chapman- Present
- h. Board Member Yun-Ju Choi- Absent

III. **School Mission:** Entire board recited the mission

The mission of the Collegiate Charter School of Lowell is to provide an academically rigorous and successful world-class college preparatory public educational program that enables all students, regardless of their background, to achieve their full potential, to be prepared for success in college, equipped with the ability and desire for lifelong learning, and develop strong civic, ethical, and moral values in a safe, caring, and rigorous environment built on a school ethos that emphasizes high behavioral and academic expectations.

IV. **Approval of the Agenda as presented** – September

Motion to approve the September agenda was called by K. McCarthy. Seconded by B.

Chapman. Yes= 7 No=0. Motion approved.

V. **Approval of Minutes** – August

Motion to approve the August minutes was called by A. Miller. Seconded by K. McCarthy. Yes=7 No=0. Motion approved.

VI. **Student Life Organization Presentation-** Jeff Shanahan (SLC)

J. Shanahan and students presented a SLO® update about the schools clothing drive, backpack drive and international fair.

VII. Committee Reports

- a. Finance: Alan Miller, Pravin Patel – Monthly Budget Report
C. Nystrom presented on the end of year budget- they are waiting on completion of the audit statements. Motion to approve the monthly budget report was made by A. Miller. Seconded by K. McCarthy. Monthly budget approved.
- b. High School Facilities Update - Walter McGrail
-No update.

VIII. New Business

- a. SABIS update
K. Shehemi presented to the board on AQC trainings and the different professional developments done.

IX. Director's Report – Dr. Laurie Hodgdon (Director CCSL); September 2018

- a. Attendance
- b. Enrollment
- c. Start of the school year
Dr. Hodgdon presented to the board on the attendance, enrollment, class dojo and the start of the school year.

X. Unfinished Business

XI. Floor open to the Public

XII. Executive Session

XIII. Adjournment

Motion to adjourn was made at 7:15pm by A. Miller. Seconded by K. McCarthy. Yes= 7 No=0. All in favor. Next meeting will be October 16, 2018.

Minutes submitted by: M. Silva