

Board of Trustees
Meeting Minutes ~ Regular Meeting
Tuesday, July, 17, 2018 – 6:00 p.m.
Collegiate Charter School of Lowell
1857 Middlesex St, Lowell, MA 01851

I. **Call to order** – Walter McGrail – President

President Walter McGrail called to order the July meeting of the Collegiate Charter School of Lowell Board of Trustees at 6:25 pm on Tuesday, July 17, 2018 in the school. (1857 Middlesex St. Lowell, MA 01851)

II. **Roll Call** –

Lara De Almeida conducted a roll call

- a. President Walter McGrail- Present
- b. Vice President Kathleen McCarthy- Present
- c. Treasurer Alan Miller- Present
- d. Secretary Erika Souza- Absent
- e. Board Member Raquel Bauman- Present
- f. Board Member Pravin Patel- Present
- g. Board Member Brian Chapman- Present
- h. Board Member Yun-Ju Choi- Absent
- i. Board Member Erik Nelson- Absent

III. **School Mission:** Entire board recited the mission

The mission of the Collegiate Charter School of Lowell is to provide an academically rigorous and successful world-class college preparatory public educational program that enables all students, regardless of their background, to achieve their full potential, to be prepared for success in college, equipped with the ability and desire for lifelong learning, and develop strong civic, ethical, and moral values in a safe, caring, and rigorous environment built on a school ethos that emphasizes high behavioral and academic expectations.

IV. **Approval of the Agenda as presented** – July

Motion to approve the July agenda was called by A. Miller. Seconded by B. Chapman. Yes= 6 No=0. Motion approved.

V. **Approval of Minutes** – June

Motion to approve the June minutes was called by K. McCarthy. Seconded by R. Bauman. Yes= 6 No= 0. Motion approved.

VI. **Student Life Organization Presentation-** Jeff Shanahan (SLC)

J. Shanahan presented the Student Life update to the board regarding, summer camps, the giddy up and grow program, the prefect training camp.

VII. Committee Reports

- a. Finance: Alan Miller, Pravin Patel – Monthly Budget Report
C. Nystrom updated the board of the budget and will give the EOY budget at the August meeting. Motion to approve the finance report was made by A. Miller. Seconded by B. Chapman. Yes= 6 No= 0.
- b. High School Facilities Update - Walter McGrail
-No update.

VIII. New Business

- a. Report on status of traffic light
Board will be following up with police and J. Pellegrino regarding the traffic light.
- b. Discussion on new board member recruitment.
E. Nelson will be resigning from the Board of Trustees.

IX. Director's Report – Dr. Laurie Hodgdon (Director CCSL); July 2018

- a. Enrollment and Attrition Update
- b. Academic Update
- c. School Personnel Update
- d. Administrative Update
- e. Student Life Update
- f. Student Management Update
- g. Facility and Services Update
- h. SABIS® Corporate Support

X. Unfinished Business

XI. Floor open to the Public

XII. Executive Session

XIII. Adjournment

Motion to adjourn was made at 7:38pm by R. Bauman and seconded by A. Miller. Yes= 6 No=0. All in favor. Next meeting will be August 21st, 2018.

Minutes submitted by: L. De Almeida