

Board of Trustees
Meeting Minutes ~ Regular Meeting
Tuesday, December 19, 2018 – 6:00 p.m.
Collegiate Charter School of Lowell
1857 Middlesex St, Lowell, MA 01851

I. **Call to order** – Walter McGrail – President at 6:10

President Walter McGrail called to order the September meeting of the Collegiate Charter School of Lowell Board of Trustees on at 6:15 PM Tuesday, November 13, 2018 in the school. (1857 Middlesex St. Lowell, MA 01851)

II. **Roll Call** –
Kaleigh Brothers conducted a roll call

- a. President Walter McGrail- Present
- b. Vice President Kathleen McCarthy- Present
- c. Treasurer Alan Miller- Present
- d. Secretary Erika Souza- Present
- e. Board Member Raquel Bauman- Present
- f. Board Member Pravin Patel- Present
- g. Board Member Brian Chapman- Present
- h. Board Member Yun-Ju Choi- Present

III. **School Mission:** Entire board recited the mission
The mission of the Collegiate Charter School of Lowell is to provide an academically rigorous and successful world-class college preparatory public educational program that enables all students, regardless of their background, to achieve their full potential, to be prepared for success in college, equipped with the ability and desire for lifelong learning, and develop strong civic, ethical, and moral values in a safe, caring, and rigorous environment built on a school ethos that emphasizes high behavioral and academic expectations.

IV. **Approval of the Agenda as presented** – December

Motion to approve the December agenda was called by B. Chapman Seconded by A. Miller
Yes= 8 No=0. Motion approved.

V. **Approval of Minutes** – Motion to approve November minutes was called by B. Chapman
and seconded by A. Miller.

VI. Yes=8 No=0. Motion approved

VII. **Student Life Organization Presentation-** Jeff Shanahan (SLC)

No update.

VIII. Committee Reports

- a. Finance: Alan Miller, Pravin Patel – Monthly Budget Report
Motion to accept finance report presented up to the end of November called by A. Miller and seconded by B. Chapman
Yes= 8 No=0. Motion approved
- b. Outreach: Brian Chapman, Yun-Ju Choi
-No update
- c. High School Facilities: Walter McGrail
Update on the building of the high school

VIII. New Business

- a. SABIS update Academic
Khalid reviewed a snapshot of subject performance.
- b. Review/approval of proposed committee calendar
Updated MCAS and ACCESS testing dates on academic calendar.
- c. Review of committees
Board went over each committee and members of each.
- d. Approval of overnight field trip to natures classroom
A grant to was made for the sixth grade to go on an overnight nature field trip.
Motion to approve approval of overnight field trip to natures classroom called by R. Bauman Seconded by E. Souza.
Yes=8 No=0. Motion passed
Motion to entrain scholarship from board to give five students a scholarship to pay for the overnight field trip called by K. McCarthy seconded by R. Bauman.
- e. Review proposal of new classroom.
A wall will be taken down to eliminate office space and make room to add ninth grade a classroom.
Motion for construction cost to take down one wall in one week called by K. McCarthy seconded by B. Chapman.
Yes=8 No=0. Motion passed

IX. Director's Report – Dr. Laurie Hodgdon (Director CCSL); September 2018

- a. Update on athletic teams
- b. Update on attendance rate
- c. Update on enrollment
- d. Update on discipline chart
- e. Lockdown drills have taken place and evacuation drill is planned for January

X. Unfinished Business

The annual retreat will be discussed next meeting.

XI. Floor open to the Public

None

XII. Executive Session

None

XIII. Adjournment

Motion to adjourn was made by K. McCarthy Seconded by E. Souza

Yes= 8 No=0. All in favor. Next meeting will be January 15th 2019.

Minutes submitted by: K. Brothers