

Board of Trustees
Meeting Minutes ~ Regular Meeting
Tuesday, August 21, 2018 – 6:00 p.m.
Collegiate Charter School of Lowell
1857 Middlesex St, Lowell, MA 01851

I. **Call to order** – Walter McGrail – President

President Walter McGrail called to order the August meeting of the Collegiate Charter School of Lowell Board of Trustees at 6:05 pm on Tuesday, August 21, 2018 in the school. (1857 Middlesex St. Lowell, MA 01851)

II. **Roll Call** –

Malinda Silva conducted a roll call

- a. President Walter McGrail- Present
- b. Vice President Kathleen McCarthy- Absent
- c. Treasurer Alan Miller- Present
- d. Secretary Erika Souza- Present
- e. Board Member Raquel Bauman- Present
- f. Board Member Pravin Patel- Present
- g. Board Member Brian Chapman- Present
- h. Board Member Yun-Ju Choi- Present

III. **School Mission:** Entire board recited the mission

The mission of the Collegiate Charter School of Lowell is to provide an academically rigorous and successful world-class college preparatory public educational program that enables all students, regardless of their background, to achieve their full potential, to be prepared for success in college, equipped with the ability and desire for lifelong learning, and develop strong civic, ethical, and moral values in a safe, caring, and rigorous environment built on a school ethos that emphasizes high behavioral and academic expectations.

IV. **Approval of the Agenda as presented** – August

Motion to approve the August agenda was called by A. Miller. Seconded by additional board member. Yes= 7 No=0. Motion approved.

V. **Approval of Minutes** – July

Motion to approve the August minutes was called by W. McGrail. Seconded by A. Miller. Yes= 7 No= 0. Motion approved.

VI. **Student Life Organization Presentation-** Jeff Shanahan (SLC)

J. Shanahan presented the Student Life update to the board regarding, international fair and reading campaign.

VII. Committee Reports

- a. Finance: Alan Miller, Pravin Patel – Monthly Budget Report
C. Nystrom updated the board of the budget and gave the EOY budget at the meeting. Motion to approve the finance report was made by A. Miller. Seconded by E. Souza. Yes= 7 No= 0.
- b. High School Facilities Update - Walter McGrail
-No update.

VIII. New Business

- a. Handbook: Khalid presented updated handbook that SABIS contracted Mathew MaCavoy to update. Motion to approve updated student handbook was made by B. Chapman. Second by A. Miller
- b. Discussion on new board member recruitment- No update

IX. Director's Report – Dr. Laurie Hodgdon (Director CCSL); August 2018

- a. Enrollment and Attrition Update
- b. Academic Update
- c. School Personnel Update
- d. Administrative Update
- e. Student Life Update
- f. Student Management Update
- g. Facility and Services Update
- h. SABIS® Corporate Support

X. Unfinished Business

XI. Floor open to the Public

XII. Executive Session

XIII. Adjournment

Motion to adjourn was made at 7:54pm by R. Bauman and seconded by A. Miller. Yes= 7 No=0. All in favor. Next meeting will be August 21st, 2018.

Minutes submitted by: M. Silva