

**Board of Trustees**  
**Meeting Minutes ~ Regular Zoom Meeting**  
*Tuesday, August 18th – 6:00 p.m.*  
Collegiate Charter School of Lowell  
1857 Middlesex St, Lowell, MA 01851

I. **Call to order** – President Walter McGrail at 6:06 PM

President Walter McGrail called to order the May meeting of the Collegiate Charter School of Lowell Board of Trustees at 6:06pm on Tuesday August 18th , 2020 on Google Meets.

II. **Roll Call** – Kaleigh Brothers conducted a roll call

- a. President Walter McGrail- Present
- b. Vice President Kathleen McCarthy- Present
- c. Treasurer Alan Miller- Absent
- d. Secretary Erika Souza- Present
- e. Board Member Pravin Patel- Present
- f. Board Member Brian Chapman- Absent

VI. **School Mission:** Entire Board recited the mission

The mission of the Collegiate Charter School of Lowell is to provide an academically rigorous and successful world-class college preparatory public educational program that enables all students, regardless of their background, to achieve their full potential, to be prepared for success in college, equipped with the ability and desire for lifelong learning, and develop strong civic, ethical, and moral values in a safe, caring, and rigorous environment built on a school ethos that emphasizes high behavioral and academic expectations.

Recited by all

VII. **Approval of the Agenda as presented** – August 2020

Motion to approve the June agenda was called by E. Souza and seconded by K. McCarthy Yes=4 No=0 Motion approved.

VIII. **Approval of Minutes** – July 2020

A motion to approve the July meeting minutes was called by E. Souza seconded by K. McCarthy  
Yes=4 No=0 Motion approved.

IX. **New Business**

- a. Review new Title 1X regulations and updated Sexual Harassment Policy- Vote  
There was a change of definition and how to record sexual harassment that took place August 14th 2020. There will now be a male and female investigator. There will be a process that involves a series of steps to make a decision.
- b. Teen dating Violence Policy
- c. Student Directory Information and Photo Opt-Out Form

A motion was made to accept the Sexual Harassment Policy, Teen Dating Violence Policy and the opt out form was called by E. Souza and seconded by K. McCarthy.

Yes=5 No= 0. Motion approved

d. Approval of 2020-2021 Student- Parent Handbook- Vote

A motion was made to accept the 2020-21 student handbook by E Souza and seconded by P. Patel.

Yes=5. No=0. Motion approved.

**X. Committee Reports**

a. Finance: Alan Miller, Pravin Patel – Monthly Budget Report, Miller and P. Patel reviewed the budgets reports. Motion to approve the finance report was made by A. Miller seconded by E. Souza. Yes=5 No=0. Motion approved.

b. Governance: Kathleen McCarthy

N/A

c. Outreach: Brian Chapman

N/A

d. High School Facilities: Walter McGrail

The high school construction is moving along nicely. There was a discussion about a small fire that happened from the solar panels. There was significant damage to one room and a small amount of damage to two other classrooms.

**XIII. Academic Report**

The hybrid learning plan has been submitted to DESE. The numbers that have come back for in person and virtual. Students with an IEP will be the first back in the school building. Bussing will be available for grades K-5.

**XIV. Director's Comments – Dr. Laurie Hodgdon (Director CCSL); August 2020**

Dr. Laurie Hodgdon discussed the enrollment for the 20-21 year. There are 1,019 students enrolled. There is a healthy waiting list. Marketing is still keeping parents engaged. The billboard is up and has gotten 1000 clicks.

All staff members plan on returning this upcoming school year.

**Unfinished Business- None**

**XV. Floor open to the Public- N/A**

**XVI. Adjournment**

Motion to adjourn was made by E. Souza Seconded by P. Patel All in favor. Meeting Adjourned.

**Minutes Submitted by: Kaleigh Brothers**